

Dec 31, 2021

## **SALARY INFORMATION**

Entry Level: \$731.60 week

Lateral: 741.60 - \$897.20 week

## **JOB DESCRIPTION**

### **WALDO COUNTY SHERIFF'S OFFICE, BELFAST, MAINE**

The Waldo County Sheriff's Office is seeking dynamic, qualified applicants for FULL TIME Correctional Officer position. The hiring process will commence upon receipt of a completed application and remain open until the position(s) are filled.

**THIS IS AN OPEN APPLICATION PROCESS.**

#### **About the Department:**

The Waldo County Sheriff's Office operates a 72-hour booking facility and the Maine Coastal regional Reentry Center at our correctional facility. Correctional staff provide security for both the 72-hour booking facility as well as the Reentry Center. Waldo County, nestled in the mid-coast region of Maine, is comprised of 26 municipalities including the county seat of Belfast. It covers an area of over 850 square miles and maintains a population of approximately 40,000. Our rural county boast some of the most scenic coastal areas in the State and our laidback life style is the perfect illustration of our State slogan of "The way life should be". If you are interested in a correctional career in a community where you can make a real impact, then we just may be the place you have been looking for!

#### **Applicant Requirements:**

Applicants must, at a minimum, be 18 years of age and possess a High School Diploma/GED. Non-certified applicants must be able to successfully pass the Maine Criminal Justice Academy ALERT test. Successful candidates will need to pass a background investigation, oral board interview, and polygraph examinations.

**Salary:** The starting salary for a non-certified correctional officer is \$731.60 a week. Lateral candidates will be credited for their comparable years of service with a compensation ranging from \$741.60 to \$897.20 per week based on qualifications to start.

### **Sign on Bonus:**

**Non-Certified applicants** will be eligible for a \$7,500.00 sign on bonus, paid in two equal payments. The first payment of \$3,750.00 will be paid after a candidate has successfully completing the Maine Criminal Justice Academy corrections certification and agency training programs, with the final payment of \$3,750.00 paid at the successful completion of one-year probationary period of employment.

**Certified Lateral applicant:** Certified correctional applicants who lateral employment to the Waldo County Sheriff's Office will receive a \$15,000.00 sign on bonus. The bonus will be paid in two equal payments. The first payment of \$7,500.00 will be paid once the applicant has secured their Maine corrections certification and completed the agency training program. The second payment of \$7,500.00 will be paid at the successful completion of the one-year probationary period of employment.

**Sign on Bonus Exemptions:** No person employed by the County of Waldo in the proceeding 5 year period will be eligible for a sign on bonus.

**Benefits:** 13 paid holidays, Vacation: range 80 hours per year to 240 hours per year, Sick leave accrues at 8 hours per month with a 720-hour cap, 2 personal days off per year, compounding night and weekend differentials.

**Health insurance:** Coverage is provided through the Meritain/Aetna network with employee contributions ranging from \$51.62 bi-weekly for a single participant to \$145.11 bi-weekly for family coverage.

**Retirement:** The County of Waldo provides Maine State Retirement Special Plan 2c, 25 years of service, no age limit, at 50%.

The correctional officers are represented by NATIONAL CORRECTIONAL EMPLOYEES UNION (NCEU) and a copy of their current contract can be requested for viewing.

All applications for Correctional Officer positions can be mailed or emailed to the Maine Coastal Regional Reentry Center Attention Major Raymond Porter at 10 Public Safety Way, Belfast, Maine 04915 or [correctionsadministrator@waldocountyme.gov](mailto:correctionsadministrator@waldocountyme.gov)

**[Waldo County Sheriff's Office Application for Employment](#)**