

**WALDO COUNTY COMMISSIONERS COURT SESSION  
OCTOBER 13, 2009**

**PRESENT:** Commissioners Donald P. Berry, Sr. (Chairman), and Amy R. Fowler. Also present were Treasurer David A. Parkman, Deputy Treasurer Karen Trussell and County Clerk Barbara Arseneau.

Commissioner Berry opened the court session at 9:00 a.m.

**TREASURER'S REPORT:**

Present for this report was Treasurer David Parkman and Deputy Treasurer Karen Trussell. D. Parkman reported that the appropriations report for the end of September showed the 2009 budget as being 73% expended the amount of \$3,277,220.81.

The August 20, 2009 County Payroll totaled \$89,559.73.

D. Parkman noted that the Town Montville submitted their property tax assessment for 2009 to the Commissioners in the amount of \$122,493.90 along with a handwritten note thanking the Commissioners "for all they do." The Commissioners expressed appreciation for the note and the payment in full.

D. Parkman read the list of Waldo County Municipalities that have submitted payment in full for their 2009 property tax assessment, to date, as follows:

Burnham  
Freedom  
Montville  
Morrill  
Searsport  
Swanville  
Troy  
Searsmont

**REVENUE:**

D. Parkman noted that the money is coming in well. He stated that he had sent word to the Register of Deeds to find out what figure he should use for estimating revenue from that department for 2010. There was brief discussion regarding the recent MacImage suing the County of Hancock over fees and winning.

**APPROPRIATIONS:**

The total expenditure to date could be as much as 77% and is currently about 73% expended for the year.

D. Parkman commented that expenditure for the Communications Center P/T is looking much better than in previous years.

**RESERVE ACCOUNTS:**

D. Parkman read expenditures from the reserve accounts.

He noted that the County is about \$27,000.00 in the red in the Restricted Reserve accounts. K. Trussell said she was moving all the money collected from Civil Process, Deeds Surcharge and Probate Surcharge up to September to cover this.

D. Parkman made the recommendation to repay \$700,000.00 from the County side and \$500,000.00 from the Jail side on the Tax Anticipation Note (T.A.N.) This year the County has borrowed \$2,256,000.00 and will now owe only \$1,450,000.00.

Interest for money borrowed on the T.A.N. is, altogether for the County side and the Jail side totals \$20,793.66.

The Commissioners asked the Treasurer if he had received the instructional policy for departments handling checking accounts yet. D. Parkman said he had not. The Commissioners instructed B. Arseneau to follow up on this with auditor Harold Blake.

K. Trussell noted that this would be the first year since she had started working that the County had paid back the T.A.N. this early in the year. D. Parkman added that this was the first year since he had been here that the County did not have to borrow from the T.A.N. in the first quarter of the year.

D. Parkman shared his concerns with the Commissioners about borrowing money for the Jail. He felt that to carry half a million dollars will probably be all right. He just wanted the Commissioners to know it was “a roll of the dice.” He expressed concern about making the Jail payment as voted by the Commissioners. The Commissioners discussed possibly rescinding their vote on when to pay the \$915,146.56 capped portion of the Jail budget to the State. The Commissioners agreed and authorized this payment to be made.

#### WARRANTS:

Commissioner Berry read the warrant amounts and the Commissioners voted as follows:

**\*\*D. Berry moved, A. Fowler seconded to authorize payment of the September 25, 2009 Jail Accounts Payable warrant in the amount of \$14,872.91 and the September 17, 2009 Jail Payroll in the amount of \$25,766.61. Unanimous.**

**\*\*D. Berry moved, W. Shorey seconded to authorize payment of the September 25, 2009 General Fund Accounts Payable in the amount of \$72,080.77 and the September 17, 2009 General Fund Payroll in the amount of \$90,150.39. Unanimous.**

**\*\*D. Berry moved, A. Fowler seconded to authorize payment of the September 25, 2009 Reserve Accounts in the amount of \$94,089.53. Unanimous.**

**\*\*D. Berry moved, A. Fowler seconded to authorize payment of the October 13, 2009 Jail Accounts Payable in the amount of \$646,295.73 and the October 01, 2009 Jail Payroll in the amount of \$22,393.90. Unanimous.**

**\*\*D. Berry moved, W. Shorey seconded to authorize payment of the October 13, 2009 General Fund Accounts Payable in the amount of \$953,378.40 and the October 01, 2009 General Fund Payroll in the amount of \$88,612.84. Unanimous.**

**\*\*D. Berry moved, W. Shorey seconded to authorize payment of the October 13, 2009 Reserve accounts in the amount of \$84,598.29. Unanimous.**

**EMERGENCY OPERATING COMMITTEE (EOC) TRAINING DISCUSSION:**

D. Parkman commented that the Treasurer's Office' only function on the EOC is to sign checks. D. Parkman said that K. Trussell is busy working on grants, Jail budget, etc. and is frustrated. D. Parkman felt that it is a waste of time for them to be on the EOC. A. Fowler agreed that she would not expect Karen or anyone else to come in during an emergency. She said she would speak with Dale about the process for the EOC. W. Shorey felt that common sense should prevail.

**DISCUSSION OF ADA ACCESS WITH COURT SYSTEM:**

Present for this discussion was Facilities Manager K. Nealley, Regional Court Administrator Ted Glessner and State Director of Court Facilities Jeffrey Henthorn.

K. Nealley opened discussion by explaining that it was recently an individual in an over-size wheelchair could not access the courthouse. The handicap entrance foyer door was tight, the restrooms were an issue, and the handicap ramp slope is not in compliance. K. Nealley remarked that the Court has been a great tenant and did not have complaints or a lot of needs.

D. Berry said that the commitment to the handicap access downstairs for the Probate Court took a lot of funding and asked if the State had any way to assist the County with addressing the ADA needs upstairs for the District Court System.

T. Glessner said that he recognized that the County and the Court have a mutual responsibility to assure ADA compliance. This was why there was an assessment performed several years ago. At the time it was done, it was thought that it would cost about \$3 million. The State permitted \$1 million.

T. Glessner stated that it is understood that if the State purchases a building, that building is the State's responsibility. Secondly, there is the situation of renting space. This is a relationship that is held with counties, municipalities, owners who have built courthouses, etc. Part of the expectation is that the building rented would be compliant. He said he had actually discussed this with commissioners in Waldo a few years ago. In Waldo's building, basically what the T. Glessner had been told by the commissioners that they would not be allowed to lease the building after this current lease expires. "Honestly, if the state is not going to be here much longer, knowing there is an expiration, there is a 'chilling' effect," he explained. That being said, he realized that there is a need now, while they are renting. He noted that progress had been made in the District Courthouse

in terms of meeting ADA compliance. The over-size wheelchair situation had raised new issue.

T. Glessner said that the court does have an interest in having the building be ADA complaint. They were willing to discuss some possibilities, although he had not come prepared with dollar amounts. "As always, we want to work with you," he stated.

K. Nealley explained that the pitch of the ramp out front is not up to ADA specs. There are drawings that were created a few years ago that would achieve that goal. He wondered if the doors were relatively within compliance, with the exception of the over-size chair. He knew the foyer door was "tight" and that the restroom doors required work in order to meet compliance. For the ramp, handrails needed to be installed. He was not sure how committed the State was to meeting all these needs. He knew that there is a time constraint for the availability of the State's funds. J. Henthorn confirmed the deadline for expending those funds is March 31, 2010. He said he had to be honest – they have had to look at buildings they currently own or will soon own and determine which projects need to be done. He was basing some of the information of where funds would go based on long-term use of the buildings. He had been working with commissioners, etc. in those counties and using each county's process for bidding. It would be a County project that the State was paying for. K. Nealley asked if there would be a match required by the County. J. Henthorn said that it depended on the County – some are large enough to have staff available (including inmates) to do some of the work.

K. Nealley asked if Waldo County was unique in leasing to the Court system and was told it was not. T. Glessner explained that over the past 20 years, there has been an effort to consolidate Superior and District Courts. Waldo still runs between two buildings. There is a mix in terms of leasing and owing depending on the county.

K. Nealley asked what they felt the future held for courts and if there would be more video arraignments, etc.

T. Glessner responded that the feeling is that there needs to be a court here in Waldo County. There was a model he would like to see, if the District and Superior Courts be all in one building. In Dover-Foxcroft, there is a County Courthouse and next door there is a building being leased. There will be a renovation of the courthouse, and the County offices will move around to accommodate. In Augusta, legislation has permitted a new courthouse be built behind the current courthouse. They are also, in Machias, going to build an addition. Currently, it is an upstairs/downstairs situation.

Franklin County wants to move county operations out of the county courthouse. There have been discussions of where they will go. The State hopes to take over the whole courthouse. In Oxford County, it is similar to Waldo – two separate court buildings. The goal is to get all courts "under the same roof." "If we are not going to be in this building anymore, we have a problem. We will have to find space elsewhere. We will have to find other space or we won't do the basic District Court functions here. It creates a crisis for us, and it is not good for the County, for the Sheriff, etc. We have not come to grips

with that yet. We have been comfortably uncomfortable with the current two courthouses,” T. Glessner explained. He noted that the legislature had not authorized funds to build a building here in Waldo and noted that there does not seem to be any room for adding onto the current courthouse. Regarding video, some functions can be done that way, but it doesn’t substitute for the court. “It is a substitute, not a replacement,” he explained.

K. Nealley confirmed that the County must, by statute, supply space for Superior Court, but not necessarily for District Court. T. Glessner noted that whatever the Counties were obligated to provide in 1976, they were still obligated to provide.

T. Glessner said that there will be bond arrangements to pay for the buildings proposed in two other counties.

In Houlton, the courthouse there was renovated. The State paid for this. A. Fowler asked if that County had to pay for part of it. T. Glessner explained that the State took over the second and third floor. The County was able to “piggy-back” as they wished. The State offered “piggybacking,” at its own expense, for the County to install piping for a new HVAC in its section of the building. The County did not opt to do that.

T. Glessner said that a lot of times smaller projects will be paid for by the State. J. Henthorn stated that there is a \$70,000.00 project with Knox County - which will be split - that will change-out lighting and carpeting in that courthouse. In Lincoln County, which was the oldest courtroom in the State, had not had any work done since the 1940’s. Because it was a historical building, a study had to be performed. Painting, carpeting, etc. were done in the amount of about \$100,000.00 which was split down the middle.

T. Glessner said the Dover building will be owned by the State. Houlton is owned by the County. The proposed Bangor building will be owned by State. In one County, the State owns the building but the property is leased by the County. The agreement was to swap some space inside. Neither pays the other rent, but worked out sharing. The County still occupies some of the old space and other county functions occur in the new space. A close relationship between the Court and the Commissioners, and the County Administrator, has been key.

K. Nealley asked if there were requirements in terms of square footage. T. Glessner replied that there would need to be a large space for the court, some smaller space for the jury, family matters, etc. In Dover there will be one jury courtroom and one non-jury courtroom. Case sizes will need to be factored.

J. Henthorn added that it needs to be large enough to pull a standard criminal jury, and if there is a homicide, that would need to be factored. The courthouses have always been important. Looking at the history of courtrooms, they have been large, somewhat ceremonial buildings. Now rooms are too small and fire codes are being violated if seating isn’t watched closely, among other issues. In actuality, there is need for a large courtroom and smaller spaces for other types of court hearings.

D. Berry recalled the situation when MBNA left and the building sat empty. “The sad part was that all County and State needs could have been accommodated, but the funds were not available then to do anything with that,” he said. “Some wonderful buildings, fully equipped in ADA accessibility – and we didn’t have ourselves set up with \$10 million to walk in there and handle everything we needed to handle. It would have made sense for all of us to have one point.” He noted that when T. Glessner was here before, the topic had been to move the court out of the rented space in the Belfast Courthouse and have the County Sheriff’s Office move in. Now that has changed. “The Court’s prospects of staying are very good,” he stated.

A. Fowler acknowledged that when the lease was being negotiated two years ago, the County was in different circumstances. She stated, “Now you’re stuck with us and we’re stuck with you.” She explained that she understood why they came to this meeting today “leery.” D. Berry emphasized that the Commissioners were not looking to have the Court leave.

K. Nealley asked if there were funds available and suggested looking into some square foot expansion that might be possible for the State.

T. Glessner said that it would seem that a few things need to be reviewed in terms of whether there is any money available to handle the “discreet” projects that need to be done. Beyond that, if there is would be any significant projects, this would need to go before the Legislature. He felt that J. Henthorn and K. Nealley should sit down and look at numbers, plans, etc. and talk about the feasibility of using the funding by the March 31, 2009 deadline. J. Henthorn asked how much K. Nealley felt the proposed renovations might cost. K. Nealley projected approximately \$30,000.00. J. Henthorn said he did not think this was not a problematic amount. He noted that money is not being spent on some renovations in some buildings because the future is changing in those areas. He felt that it would be helpful to have a better sense of Waldo County’s future in terms of this building.

D. Berry emphasized that, first of all, the County is not considering “throwing” the court out of the building. “It no longer seems to be a logical move to put the Sheriff in this building,” he stated again. He acknowledged that it would be better for all if there could be a new facility. He felt that with the shortfalls existing right now, there wasn’t “a ghost of a chance” that this would happen. He would consider giving the court an extension on the lease, unless there was some assurance from legislation that there was going to be a movement to improve. He stated that there was no point putting anymore money into the Superior Court building because it is “a money pit” and the design does not meet today’s standards.

T. Glessner said that they had identified Waldo County as being in the next “tier” of courthouses being addressed. Oxford and Franklin Counties were also discussed. He met with the Piscataquis County Commissioners last week. Until that project is done, they cannot move ahead to the next counties down the road.

K. Nealley asked when T. Glessner realistically thought Waldo County would come up on the list. T. Glessner acknowledged that sometimes there is some overlap on projects. "It will be after Machias and that is at least five years out," he stated. It was mutually agreed that it would be six to ten years before Waldo would be looked at.

J. Henthorn acknowledged that six to ten years is a long time for ADA compliance not to be addressed. K. Nealley agreed and said that this is why it would be good to do the \$30,000.00-type of project. He mentioned that there might also be a need for an elevator.

J. Henthorn said that looking at long-term space, you look at doing small things until the larger needs can be addressed.

The Commissioners thanked T. Glessner and J. Henthorn for meeting with them to discuss these matters.

The Commissioners noted that Facilities Manager Keith Nealley did an excellent good job facilitating the discussion between the State Court Administrative folks and the County Commissioners regarding the Courthouse ADA compliance issues. The Commissioners felt that the discussion was very productive and positive.

**ABORN HILL BID AWARD AND CONTRACT:**

Present with the Commissioners was EMA Director Dale Rowley. He reminded the Commissioners that the following bid proposals had been received to construct a new radio tower at the Aborn Hill Tower site:

- Black Diamond Consultants, Inc. in the amount of \$198,916.00.
- Green Mountain Communications, Inc. in the amount of \$201,833.00.
- Northern Pride Communications, Inc. in the amount of \$247,953.50.

Both he and Communications Director Owen Smith recommended that the Commissioners award the project to Black Diamond Consultants, Inc. The Commissioners agreed to award the bid to Black Diamond Consultants, Inc. for a total bid price of \$198,916.00 and Commissioner Berry signed the contract. He also signed the Notice to Proceed for the construction of the new Aborn Radio Tower and the Notice of Award.

**GOODWILL INDUSTRIES - PRESENTATION:**

Present for this presentations were Thomas Nickerson, Director of Workforce Solutions Goodwill Industries; Esther Clenott, Coastal Counties Workforce; Peggy Sweet, Waldo Community Action Partners; Sheila Muldoon, Supervisor with Youth Services; and Vyvienne Ritchie with Healthy Waldo.

D. Berry opened the presentation meeting and turned the floor over to T. Nickerson:

T. Nickerson introduced himself and noted that Goodwill of New England covers Maine, New Hampshire and Vermont. It employs about 1200 people among the three states, with program and retail services combined. In addition to being a retail store, Goodwill Industries provides rehabilitation for adults with mental health issues. The Workforce Investment Board proposed that this be brought into the Midcoast area. The former career center now houses this operation.

In Belfast, Goodwill Industries provide services under the Workforce Investment Act. If someone has been laid off, they become eligible for services under this program. Goodwill also works with low-income adults. The role is primarily “Broker of Training.” They work with individuals to develop a career plan and then assist them in finding training and in searching for jobs. If individuals have trouble finding employment, they are reevaluated to see if other skills are needed. Individuals are assisted with finding training and funding for that; even transportation or equipment/clothing as needed. Goodwill tries to use the retail stores to generate revenue to reinvest in the community where the store is located. As a local non-profit, Goodwill is here for the long haul and is here to partner with other groups and other non-profits. Goodwill tries to supplement and assist in a networking manner, including working with DHS to provide training for older adults – low-income 55 and older - who need on-the-job experience. There are a few slots in each county for some seniors to get training. Assistance is also provided to others transitioning into employment, such as single mothers, etc.

Goodwill targets youth who have or are about to drop out of school and uses work as the “carrot” to try and steer them back into education.

Sheila Muldoon said she had been working for 18 years for Waldo County. Over 30 providers in Waldo County area recently met at the Boathouse. An overview of what the Goodwill Workforce Solutions does and where they are located was submitted. The market is examined and they train a person in something they can do that actually is marketable. People are assisted with resumes’ and cover letters to assist in job hunting. This summer, they had a unique opportunity to do a summer youth program. She described it as a “wonderful experience.” They connected with 15 different employers and put about 22 youths to work. She explained that the purpose is to capture youth that would have fallen through the cracks in the summer. She explained that there has to have been a barrier to employment – it may be a single teen parent, a youth may never have worked before, some may have been on probation, etc. She helps them to develop work maturity skills. “We tell the young people, what you do this summer can have an impact on the next five jobs you have,” she said. She explained that there is always someone in the office who can assist. Computers are there so people can go online, have access there, do a job search there, etc. Young people are even assisted with setting up an email address. They are walked through steps to help them get better at it. They are taught many different ways to find work. “We work one-on-one with kids and never give up on them.” We teach them how to balance work life and home life.”

E. Clenott asked if people in the outer towns are being reached and if they are receiving information. S. Muldoon said they are and provided the example that she is currently working with Unity and Stockton Springs.

T. Nickerson explained that they are trying not to make people come to Belfast. With youth, and even adults, Goodwill needs to be mobile. Also, it is not tied to whichever County a person is in. If it is easier for someone in Waldo County to go to Augusta, Rockland or Bangor, the services will be provided and funding between the agencies is worked out behind the scenes.

E. Clenott asked if D. Berry had spoken with them about the work he does on CLEO. He said he had not shared a great deal.

T. Nickerson explained the six-county area (Cumberland, Knox, Lincoln, Sagadahoc, Waldo and York Counties) and that this is governed by a Chief Local Elected Official, or CLEO. County Commissioners are really in charge of funds and provide policies to the Workforce Investment Board so that the WIB can assist in the area. The Federal Department of Labor puts out opportunities for competitive bids and relies on Commissioners to let them know which things will work in those communities. The idea is not to build new infrastructures, but to network with existing ones. Local partnering knowledge makes it easier to get funding where it needs to go and to help flow the money through. They can even put kids on their payroll and deal with the Worker's Comp and payroll entity while the young people are training for someone else's training program. He emphasized the importance of accurate information so that assistance and funding can funnel through correctly.

E. Clenott stated that communication and organization is the best here as compared with the other county workforce boards. D. Berry agreed. He said that as a brand new commissioner a few years ago, he was not sure what it all was about. He used the example of Brunswick Air Force Base. The squadrons leave the facility and leave bare runways and buildings. It has an impact. He noted that there is a long reach of people that every time someone is laid off there, it comes back and somewhat impacts Waldo County. He said that many go to Brunswick from our area and also go to Bath Iron Works. Many of the individuals operating those bases are not military. Unless trained for something else, it becomes very difficult for people to find work when the bases close.

E. Clenott said that bylaws have recently been changed so that Commissioners whose terms expire can remain on the board, but just have no voting power when a majority is not present. That way all the knowledge is not lost. D. Berry said that he serves as Vice President. The President is from York County. He described it as "a very effective group of individuals." New people, such as new representatives, come in. Recently, one came in from LL Bean, for example. He explained that it has been difficult to fill the representation from Waldo County. These meet separately. One slot is still not filled, and he noted that it is hard to get the commitment from the business people to do that.

D. Berry wanted to make sure that people from every county know what is going on and the function that Goodwill serves as much more than a retail store. He noted that a new store had just been completed in Rockland. He wanted people to know how much they assist young people and older people who need to go back to work, financially.

T. Nickerson said the other part of their business is to help the employers. Funds are available to support people that are already on the job who need training to improve the business or improve the workforce. "If one of your business partners said they need help or training dollars and are afraid that they may have to do layoffs, contact the workforce board. It is a two-customer system: We work with the employers and the force seeking employment. We support both customers," he explained. The point of contact is Sheila Muldoon, and he commented that the more referrals, the better they are. The networking is so important.

S. Muldoon explained the connection between her office, those seeking work and those who need to hire. The connection in knowing that good people have been sent to these employers, so employers will make the call and ask who can be sent when they are looking for additional employees. S. Muldoon said that even though there is such a tough job market, they work with those seeking employment and help them gain the skills needed to be confident and proud of what they can offer an employer.

E. Clenott said it is so important that people know they have assistance available to them.

The Commissioners commended Goodwill for all the services offered and thanked all for attending that morning.

#### **TECHNOGLOGY UPDATE:**

Present for to deliver this update was Technology Consultant James Arseneau. Two grants are being applied for. One is for PRO-QA, which is question-and-answering software that allows a dispatcher to use only one screen rather than two during a medical emergency call. The other is for Mobile software and Insight software for law enforcement to allow all agencies in Waldo County to run plates, etc. J. Arseneau was hopeful that the grant might be awarded. If not, then the Commissioners would need to consider using the Technology Reserve. Both grants were submitted by Dale Rowley through EMA to Homeland Security Grants last week.

Antivirus software was last upgraded in 2006. There will be some technicians coming up to upgrade and will be doing this over a few days in the near future.

The Internet connection in District Court, Superior Court building is through MidCoast. It works all right and is no charge, so J. Arseneau recommended making no changes at this point. Ethernet is used at the Communications Center and all municipal law enforcements use this, too. GWI made an offer to keep it at \$440 per month with a 75% improvement in speed if the County signs a 2-year contract. This has been budgeted for, and since it is a decent deal, he asked if the Commissioners would be willing to authorize this.

**\*\*W. Shorey, A. Fowler moved to sign the Internet contract with GWI for two years at \$440.00 per month. Unanimous.** Commissioner Berry signed the contract.

J. Arseneau said that D. Berry had mentioned that there was some video equipment for the Sheriff's vehicles and that this may be paid for Technology. He noted that the Sheriff had been aware of this need for some time and had chosen not to address it before now. J. Arseneau said he tactfully wished to suggest to the Commissioners that they consider carefully before setting a precedent that other departments may want to have items funded from the Commissioners Technology budget when such should be funded from their own budgets. He expressed concern that the Budget Committee had seemed to have "lost sight" on the original plan to fund the Technology Reserve every year.

W. Shorey explained that this year was a little unusual and that the Commissioners' intent is not to "nickel and dime the reserve accounts to death."

A. Fowler said she agreed with J. Arseneau and did not intend for this to be a habit. She stated that the Budget Committee had asked for the Commissioners to use the reserve account for the Communications Center ergonomic equipment upgrade and they anticipated something similar this year as a way of keeping the County budget down.

J. Arseneau said he recognized that the video equipment was crucial to the Sheriff's office and it does save on lawsuits, etc. He emphasized that he was not concerned about the Commissioners actions but rather was concerned that other departments might feel that this is how their needs could be met in the future rather than properly requesting some of these department needs in their own budget requests.

W. Shorey said he was not in favor of draining the reserve accounts until there isn't much left. He stated that he was very much concerned about protecting the reserves.

J. Arseneau said he was more concerned about the Budget Committee's views of the reserve, especially the Technology Reserve because the Commissioners had made such huge effort to establish a good handle on technology purchases and maintenance and he would hate to see that effort go to the wayside.

A. Fowler asked about the anticipated overdraft in the budget related to recent work at the Re-entry Facility. J. Arseneau said there were still some things to figure out, and he met with one of the Volunteers of America (VOA) staff. One of them started work on Monday. There are some older computers that will be dropped off for inmates to use.

#### **CORRESPONDENCE:**

Reporting correspondence was County Clerk Barbara Arseneau, with minutes taken by Deputy County Clerk Veronica Stover.

1. A rebate distribution was sent to the County from Caremark and receipted in the amount of \$3,164.90.

2. The Commissioners had asked B. Arseneau to research the location of the two islands that comprise Waldo County's Unorganized Territory. B. Arseneau received information from Islesboro Harbor Master David Sleeper, including Chart 133051 showing both Little Bermuda Island and Lasell Island in Penobscot Bay.
3. By Email on September 30, 2009, Facilities Manager Keith Nealley had notified the Commissioners that he had received only one bid proposal to re-roof the Sheriff's barn and this was from Brian Porter Construction in Monroe. He had requested in that email, authorization to move hire this contractor to start the project. That same day, Commissioner Berry responded, giving this authorization once K. Nealley had obtained verification of insurance from the contractor. The Commissioners took and official vote as follows:

**\*\*A. Fowler moved, W. Shorey seconded approving Brian Porter Construction's bid to re-roof the Sheriff's Barn. Unanimous.**

4. On October 7, 2009 the Commissioners received a notice that The Town of Monroe will be hosting a forum called "TABOR II: Impact on Maine and its People" on October 15, 2009 from 7:00 to 9:00 p.m. at the Monroe Town Hall, 8 Swan Lake Ave.
5. On September 29, 2009 Becky Morgan of the MCCA sent a list of representatives from the county associations who will be sitting on the MCCA Board, with the exception of the Maine Association of Registers of Probate, who will submit a name shortly. The Commissioners noted that Waldo County had two representatives: Treasurer David A. Parkman and Communications Director Owen Smith.
6. Waldo County Dispatcher Andrew Cardinale submitted a Letter of Intent for a Flu Shot Clinic for Waldo County employees. He explained that he had successfully completed the Maine EMS approved program "Maine EMS Medivax Program" (009 Maine EMS Influenza Vaccination Program) and offered to coordinate with Waldo County General Hospital and conduct a Flu Shot Cline or series of clinics to make both the seasonal flu shot and the H1N1 shots or nasal spray available to all County Employees. The clinic could be held in the Conference Room at the Communications Center and the cost associated with the flu shots to be charged by WCGH are the cost of the vaccine at a reduced rate and the administrative paperwork involved. Records of all vaccinated must be kept on file for seven (7) years. He requested that the County attempt to find funding to pay for County employees to be vaccinated and a reduced rate for family members living in the same household. The goal would be to minimize the use of employee sick leave.

A. Fowler spoke in favor of the County funding this clinic arrangement. W. Shorey felt this perhaps should be addressed as a "wellness" component in the personnel policy and would like to incorporate it in the policy. He was worried about how much money the County would be spending to offer this. A. Fowler stated that the County hadn't offered any wellness programs yet and this might be a start. W.

Shorey said that what concerns him was the sentence, "Once approval for these clinics is granted by the commissioners, we can negotiate reduced rate cost per vaccination." B. Arseneau wondered if they should check with Claims Manager Malcolm Ulmer at MCCA about any impact this might have on the County's liability. The Commissioners decided to table further discussion until the next regularly scheduled Commissioners' Court Session on November 10, 2009.

7. The State Board of Corrections has announced that a temporary Development Program Manager for the State Board of corrections position has become available. The duties of the position, the start date of October 26, 2009 through end date of June 30, 2010 and the address for submitting letters of interest were provided in the notice.
8. MCCA Director Bob Howe sent information concerning a webinar for CIOs: Leading Through Challenges and Change on Wednesday October 14, 2009, 2:00 – 2:45 P.M., if anyone was interested in registering and "attending."
9. On October 12, 2009, Bob Howe sent an urgent message requesting that county officials contact legislators regarding the case of MacImage vs. Hancock County, as this has undermined the ability of counties to collect copying fees for bulk copies at the same rate as for individual copies, thus threatening a substantial source of county revenue. The alternative to this source of revenue is to raise additional amounts through the property tax. This can only be done in 2010 (as opposed to waiting until 2011) if the members of legislative leadership vote this Thursday to let this bill in. The bill is LR: 2138, An Act Concerning Fees for Documents at the County Registry of Deeds and has been submitted by Rep. Patsy Crockett (D-Augusta).

#### **COMMISSIONERS BUSINESS:**

The Commissioners briefly discussed whether the new EMA and Sheriff's Building should be separate projects rather than trying to build them jointly together. It was noted that the EMA project has already been awarded grant funding and any delay could jeopardize those funds.

#### **FOR DISCUSSION AT THE NEXT REGULARLY SCHEDULED COMMISSIONERS COURT SESSION:**

- Discussion of County Property on Lower Congress Street and possibly selling it.
- Tabled discussion of seasonal and H1N1 flu County vaccination clinic.

**\*\*W. Shorey moved, A. Fowler seconded adjourning the meeting at 12:31 p.m. Unanimous.**

Respectfully submitted by Barbara L. Arseneau  
Waldo County Clerk